

Journal for the Academic Study of Religion

GUIDELINES FOR SUBMITTING ARTICLES FOR PUBLICATION

Scope of Journal

The *Journal for the Academic Study of Religion* is a fully refereed interdisciplinary academic journal. The journal reflects the wide variety of research dealing with all aspects of the academic study of religion. The journal is committed to presenting cutting edge research from both established and new scholars. As well as articles, it publishes book and film reviews, conference reports, and the annual lectures delivered to members of its partner organisation, the [Australian Association for the Study of Religion](#). The *Journal for the Academic Study of Religion* is published three times a year and issues alternate between thematic and regular issues. Regular issues include articles on any topic that bears upon the academic study of religion. For more details on the thematic issues, see the journal homepage at <http://equinoxpub.com/JASR>.

Review of Submissions

- Submissions are welcome from all countries. The language of submission is English, and English is the language of publication.
- Please follow these guidelines when you first submit your article for consideration for publication.
- All article (and review essay) submissions are evaluated through a double-blind review process, and may include review by both editorial board members and external reviewers.
 - Suggestions for books to be reviewed and reviews should be sent to the Book Review Editor [<http://www.equinoxpub.com/journals/index.php/JASR/about/editorialTeam>].
 - The editor(s) will make every effort to have all submissions evaluated in a timely manner.
 - Proofs are usually sent to authors as PDF files and must be returned promptly after necessary corrections are made. Authors may be charged for excessive changes made in their proof and editor(s) will decline to accept changes that are not confined to typographical errors or to specific questions raised by the editor(s).
 - The Editor(s) reserves the right to reject individual manuscripts submitted as part of a group.

Permissions

The journal accepts only original articles. A manuscript submitted to *JASR* will not have been previously published and should not be under assessment by another journal at the same time.

You will need to clear copyright for any copyrighted material you quote or use, including pictures and artwork. Please consult:

- **Permissions Guidelines** for Equinox Authors [<http://docs.equinoxpub.com/equinoxdownloads/copyrightconditions.pdf>] and
- Equinox's copyright conditions of the **Consent to Publish Agreement** [<http://docs.equinoxpub.com/equinoxdownloads/consenttopublish.pdf>](which you will need to print off, sign and return to Equinox).

Online Submission

All articles are to be submitted in electronic form to the journal Editorial Board through the **Online Submission** [<http://www.equinoxpub.com/journals/index.php/JASR/about/submissions>] system. If you are having difficulties to submit electronically, please contact the Editor(s) who will assist you.

Online submission of articles, reviews or notices is a five-stage process. Please check in advance with the Review Editor before submitting any review to ensure that the book or archive you wish to cover has not already been assigned.

Once you have begun the five-stage online submission process, you will be prompted to supply various types of information alongside your article. You will need to submit:

- A 150 words abstract
- Three to five keywords
- 'Metadata' that includes, among other things, a short biographical statement, your contact details and an appropriate Library of Congress subject classification code/s (link provided to code guide). This 'metadata' is important because it facilitates the indexing of your article once it is published, thus leading to more citations and greater readership.

You will then be asked to upload your article.

Photographs, maps or other artwork should be submitted as **Supplementary Files** although the location where they should appear should be indicated in the word document.

- There is a separate step in the process to allow you to do this or to upload other supplementary material such as (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, or (d) photography, figures, maps, musical examples (e) audio/video material.
- You can also upload a PDF as a supplementary file, following submission of your Microsoft Word file, if you wish to bring to the attention of the Editor(s) any particular features which will be required at the layout stage or to clarify font usage or, especially, to upload camera ready artwork.

Ensuring a Blind Peer Review

All articles are peer reviewed. To insure the integrity of the blind peer-review we need to make every effort to preserve the anonymity of authors and reviewers. Therefore, when preparing your article for submission please take the following steps:

- Remove your name from the entirely from the text. If you cite your own publications, be sure to substitute the word 'author' for your own personal details and for the actual title of your work cited.
- With Microsoft Office documents, author identification should also be removed from the properties for the file (see under File in Word), by clicking on the following, beginning with File on the main menu of the Microsoft application: File > Save As > Tools (or Options with a Mac) > Security > Remove personal information from the file properties on save > Save.
- On any PDF uploaded, remove author names from Document Properties found under File on Adobe

Preparing the manuscript

- Submissions of *articles* are to be between 5000 and 8000 words in length, accompanied by a 150-word abstract (included below the title)
- Submissions of *book (and film) reviews* are to be no longer than 750 words in length, with any necessary references included only in the body of the review
- Submissions of *review essays* are to be between 4000 to 6000 words. Authors need to discuss proposals with the editor(s) before any submission. These can be reviews of three or more publications around particular topics, multiple works of a single author, or works in a series. Review Essays may be joint-authored or commissioned by the editor(s), but all review essays will be peer-reviewed
- The manuscript should be in a Microsoft Word document file format; whereas PDF file formats are not acceptable for submission of articles
- Margins throughout the manuscript (top, bottom and both sides) must be at least one inch or 2.5 cm; while the right margin should not be justified
- All URL addresses in the manuscript (e.g., <http://pkp.sfu.ca>) are activated and ready to click
- Footnotes are to be avoided and only absolutely essential notes will be permitted. All references are to be included within the body of the text
- A list of references needs to be included at the end of the paper (see below)
- Editor(s) reserve the right to make editorial changes in all articles accepted for publication, solicited or unsolicited, in the interests of clarity, brevity or uniformity of style

General Formatting Style

All articles and reviews accepted for publication must conform to the following style rules and be submitted according to the following instructions.

- The text
 - o Is single-spaced
 - o Uses a 12-point Times New Roman font
 - o Employs italics, and not underlining (except with URL)
 - o Is numbered consecutively throughout and
 - o All figures and tables are placed within the text at the appropriate points, rather than at the end (see also copyright guidelines under Consent to Publish Agreement)
- Quoted material – more than four lines – is indented (both left and right hand side), without quotation marks; whereas quotations of under four lines should form part of

the text and be indicated by single quotation marks, as double quotation marks are used only for quotations within quotations.

- Where a gender-inclusive alternative is possible, it is to be preferred (e.g., ‘humanity’ rather than ‘man’ when referring to both genders). When personal pronouns are used both genders should generally be included; the use of plural forms is recommended
- Foreign words and phrases need to be translated. If a transliteration is included (e.g., in parentheses), it will need to follow the standard adopted by the appropriate scholarly bodies in the respective language areas
- Australian (or British) spelling is preferred

Format of References in the Text

The following conventions should be followed for the format of the references found in the body of the text throughout the paper. All references to monographs, articles, and statistical sources are to be identified at an appropriate point in the text by name of author, year of publication, and pagination where appropriate, all within parentheses. The following are examples:

Douglas Barnes (1978: 13) once noted it move beyond whatever structure it emerged from. It can place it beyond civic perceptions regarding what is and is not ‘religious’ (see Wilson 1988, 1990: 84).

Robbins and Anthony first classified the ‘Meher Baba movement’ as a typical ‘monistic charismatic group’ (Robbins, Anthony and Richardson 1978: 103).

Ann Johnson (1977: 31-32, 38) made identical observations with regards to British Baba lovers, while Robert Ellwood (1973: 285) encountered only:

[...] scattered groups, usually meeting in Meher Baba bookstores (run by enthusiasts without .
[...] much financial profit) or private homes.

Though sometimes he actively encouraged the creation of certain centres, groups, publishing or governing bodies (Kalchuri 1973: 6223), many such bodies came and went during his lifetime, and others he threatened with dissolution at the first signs of hierarchy or disharmony (Meher Baba 1957: 14; Kalchuri 1973: vol. 10, 6081).

Format of the ‘References’ Section

The following conventions should be followed for the References section that is included at the end of the paper. All of the works cited in the paper, and only those, are included in the References section. Full publication data needs to be provided, including page number to chapters appearing in edited works. Items are listed alphabetically by author (spelled out and not abbreviated), and within author, by year of publication. Book and journal titles are in italics. The following provide examples:

Journal articles

Gerlach, Luther P.

1971 Movements of Revolutionary Change. *American Behavioural Scientist*, 14(6): 812-36.
doi:10.1177/000276427101400604

An-Na‘im, Abdullahi

- 1987a Religious Minorities under Islamic Law and the Limits of Cultural Relativism. *Human Rights Quarterly*, 9(1): 1-19.
- 1987b Islamic Law, International Relations, and Human Rights: Challenge and Response. *Cornell International Law Journal*, 20: 317-34.

Sooklal, Anil

- 1990 The Guru-Shishya Parampara: A Paradigm of Religio-Cultural Continuity. *Journal for the Study of Religion*, 3: 15-30.

Books

Abdulla, Ramjoo

- 1979 [1929] *Ramjoo's Diaries 1922–1929: A Personal Account of Meher Baba's Early Work*. Sufism Reoriented, Walnut Creek.

Cushman, Anne, and Jerry Jones

- 1999 *From Here to Nirvana: The Essential Guide to the Yogis and Gurus, Ashrams and Temples of Spiritual India*, 2nd edn. Rider, London.

Kalchuri, Bhau

- 1985 *Let's Go to Meherabad!*, edited by Ward Parks. Beguine, Berkeley, CA.

Kerkhove, Ray

- 2000 *Avatar Meher Baba: His Life, his Message and his Followers*, 3rd rev. edn. Meher Baba Foundation, Woombye.
- 2002 Authority and Egolessness in the Emergence and Impact of Meher Baba (1894–1969). Ph.D. diss., University of Queensland, Brisbane, Australia.

Schroeder, Ralph

- 1992 *Max Weber and the Sociology of Culture*. Sage, London.

Edited Books

Hale, Amy, and Philip Payton (eds)

- 2000 *New Directions in Celtic Studies*. Exeter University Press, Exeter.

Irani, Mehera (ed.)

- 1989 Janet Judson, *Mehera*. Beloved Books, Ahmednagar.

Jessawala, Eruch, et al.

- 1995 *That's How it Was: Stories of Life with Meher Baba*. Sheriar, Ahmednagar.

Chapter in edited books

Johnson, Ann B.

- 1977 A Temple of Last Resorts: Youth and Shared Narcissisms. In *The Narcissistic Condition*, edited by Marie C. Nelson, 27-65. Human Sciences Press, New York.

Theses

Leith, Dick

- 1998 The Role of the Bard in Contemporary Pagan Movements. Ph.D. diss., King Alfred's College, Winchester.

Magazines

Stansell, Christine

- 2004 The Fashion of the Christ: What Would Jesus Think? *The New Republic* (8 March): 29-34.

Newspapers

The Independent

1999 Baba Don't Preach. (24 February): 2.

Sexton, Jennifer

2005 Hillsong Chief Faces Fair-trading Inquiry. *The Australian* (3 August): 3.

Online material

Australia Bureau of Meteorology

2006 Living with Drought. Online:

<http://www.bom.gov.au/climate/drought/livedrought.shtml> (accessed July 20, 2005).

Abbreviations

Do not abbreviate journal titles. Note the following abbreviations:

- et al. [to be used when more than three authors]
- ed. [editor]
- eds [editors]
- trans. [translator]
- rev. [reviser, revised by]
- 2nd ed. [second edition]
- repr. [reprint]
- vol./vols [volume]
- n.d. [no date]

Complimentary Copy and PDF file

The Publisher will not provide off prints, but

- Each Contributor shall receive a PDF file of their article
- One free copy of the issue in which their article appeared
- And will be entitled to receive a Contributor discount of 35% on any Equinox book and 10% discount on any Equinox journal subscription for at least one year.

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